

Mayor Kilpatrick called the Agenda Meeting to order at 9:50 PM followed by a salute to the flag. This meeting was held hybrid.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, September 11, 2023 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Balka, Conti, Novak, Onuoha (via electronic communications), Roberts, Zebrowski

Absent: None

Others Present: Mayor Victoria Kilpatrick
Glenn Skarzynski, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Sean Kean, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **GENERAL DISCUSSION:**

- **Admin. & Finance**

- 1) Discussion on Food Truck Ordinance.

- Business Administrator Skarzynski stated that we have to know where they want to allow food trucks and how many, then the ordinance can be crafted. Councilman Zebrowski suggested that we allow food trucks at the Buchanan Riverfront Park on a first come serve basis for now and then that will give time to look at other areas.

- Ordinance.

- 2) Application for Social Affair Permit received from St. Stanislaus Kostka RC Church to serve beer and wine at their Chili Cook Off on October 21, 2023 (Rain date October 22, 2023) from 11am-6pm on their grounds.

- Approved.

- **Planning & Zoning**

- **Public Safety**

- 1) Authorization to purchase six (6) in car cameras from Axon Enterprise, Inc. through NJ State Contract T0106/17-FLEET-00738 (Final quote will be ready by 9/26 Meeting).

- Resolution.

- **Public Works**

- 1) Authorization to extend HVAC Maintenance, Repairs and Replacement Contract with Merco Services, Inc. for a two-year term (Initial contract term ending, company name changed from Titan Mechanical)

- Resolution.

- 2) Authorization to purchase one (1) Asphalt Hotbox from Trius, Inc. through NJ State Contract T3087 18-DPP00173 in an amount not to exceed \$40,175.75

- Resolution.

- 3) Authorization to purchase one (1) Elgin Eagle Street Sweeper from W.E. Timmerman Co. Inc. through Sourcewell contract 093021-ELG in an amount not to exceed \$435,406.38

- Resolution.

- Recreation

- Water & Sewer/Environmental

1) Authorization to advertise for bids for High-Voltage Electrician services.

- Resolution.

➤ **BUSINESS ADMINISTRATOR – Glenn Skarzynski**

1) Authorization to promote Richard Poplowski to Supervisor of Public Works (Parks) in the Department of Public Works, effective October 1, 2023.

- Approved.

2) Authorization to award a contract to Filmtec to acquire membranes and related equipment in an amount not to exceed \$590,421.00.

- Resolution.

➤ **C.F.O. – Denise Biancamano**

1) Authorization to amend the 2023 Local Municipal Budget for the following:

- DMHAS Youth Leadership Grant - \$5,000.00

- Governor’s Council on Alcoholism and Drug Abuse - \$16,183.00 - Match \$4,045.75

- Resolution.

➤ **BOROUGH ENGINEER -Jay Cornell**

1) Kennedy Park Pedestrian Bridge Improvements - Phase II - Closeout of Contract and Change Order (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY – Sean Kean - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Bob Duffy, 111 Merritt Avenue

Mr. Duffy questioned if there was a law that when the township takes a civil suit against somebody that they not talk to a resident.

Borough Attorney Kean responded.

No further comments.

Councilwoman Novak made a motion to close the Public Portion. Seconded by Councilwoman Roberts.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 10:05 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____